



# MONITORING OFFICER'S REPORT TO COUNCIL

23 FEBRUARY 2011

**REVIEW OF THE COUNCIL'S CONSTITUTION -  
CHANGES TO OFFICER SCHEMES OF DELEGATION  
AND MINOR AMENDMENTS**

**WARDS  
All**

## **Summary**

The Council at its meeting on 26 May 2010 agreed revisions to the Constitution and re-adopted the document for the 2010/11 Municipal Year.

This report proposes some in year amendments to reflect changes to Cabinet portfolio responsibilities and changes to the Schemes of Delegation as a result of the creation of a new Housing and Regeneration department.

**CONTRIBUTOR: RECOMMENDATIONS**

**ADLADS**

**That the changes and amendments proposed to the Council Constitution, as summarised in Appendix 1 to the report, be agreed.**

## **1. COMMENTS OF MONITORING OFFICER**

- 1.1 Over the past 12 months, changes have been made to the Constitution to reflect the changes to the Cabinet portfolio responsibilities and amendments to the Schemes of Delegation. The Monitoring Officer is satisfied that the Council's Constitution continues to fulfil its stated purposes, as set out in Article 1 of the Constitution.
- 1.2 The Council's Executive and Scrutiny processes have continued to operate as intended and as laid out in the Constitution over the past year. The proposed changes and the reasons for them are set out in Appendix 1.

## **2. SCHEMES OF DELEGATION**

- 2.1 The main revisions are made to the Scheme of Delegation to reflect the transfer of powers and functions from the Community Services department to the Housing and Regeneration department from 1 April 2011 in line with the new Corporate structure. As in previous years, further minor amendments to the detailed Schemes of Delegation (which set out how responsibilities are assigned from the Council to its Directors and other officers) are being proposed. These changes have been included in the Constitution and circulated separately to Members.

## **3. CONTRACTS STANDING ORDERS**

- 3.1 These have also been reviewed and updated where necessary and included in the Constitution circulated separately to Members.

## **LOCAL GOVERNMENT ACT 2000 - BACKGROUND PAPERS**

<b>No.</b>	<b>Brief Description of Background Papers</b>	<b>Name/Ext. of holder of file/copy</b>	<b>Department/Location</b>
1.	Review of the Constitution Working papers/file	Kayode Adewumi Head of Councillors' Services, Ext 2499	Second Floor, Hammersmith Town Hall, Room 202a